

OFFICE OF THE PERMANENT SECRETARY
FEDERAL MINISTRY OF HEALTH

02 JUN 2015

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Sign. 

1st June, 2015

The Honourable Minister,
Federal Ministry of Health,
New Federal Secretariat Complex, Phase III,
Central Business District,
Abuja.

ATTN: HEAD OF PROCUREMENT UNIT

Dear Sir,

REQUEST FOR PROCUREMENT RECORDS AND INFORMATION ON:

- PRE-INSTALLATION WORKS, UPGRADING AND MODERNIZATION OF TERTIARY HOSPITALS (UATH ABUJA, ATABUTH BAUCHI, UUTH UYO AND ISTH IRRUA, FETHA ABAKALIKI) AND UPGRADING OF NATIONAL HOSPITAL TO QUARTERNARY HOSPITAL.
- IMPLEMENTATION OF E- HEALTH POLICY; REFURBISHMENT AND REQUIPPING OF FEDERAL DENTAL CLINICS AND FEDERAL STAFF EYE CLINICS
- EXPANSION OF WARE HOUSE AT PREMIER MEDICAL STORES, ABUJA, REHABILITATION OF FEDERAL MEDICAL STORES, OSHODI AND FEDERAL MANUFACTURING LABORATORY, YABA AND DEVELOPMENT OF POLICIES ON TRADITIONAL MEDICINE, FOOD SAFETY, COSMETICS SAFETY, CHEMICALS ETC.
- COMPLETION OF PRE INSTALLATION WORKS FOR THE ESTABLISHMENT OF 6 NO ZONAL DIALYSIS CENTERS AND PAYMENT OF OFFSHORE COMPONENTS FOR SETS OF DIALYSIS MACHINES WITH REVERSE OSMOSIS EQUIPMENT, INCLUDING INSTALLATION, TRAINING AND SUPPORT FOR RENAL CENTRES.
- CONSTRUCTION OF VESICO VAGINAL FISTULA (VVF) CENTRE IN KWALI.

On behalf of Public and Private Development Centre (PPDC), we write pursuant to the provisions of the **Freedom of Information Act, 2011** to request for copies of procurement records for each of the above referenced procurement processes listed out in the 2014 Appropriation Act.

In accordance with the Freedom of Information Act 2011, we hereby specifically apply for copies of the following procurement records and information for the above referred bids.

1. Copy of attendance register at bid opening.

Evidence of receipts issued to bidders on submission of bids.
Minutes of public bid opening for technical and financial proposals.
Copies of the Bids Evaluation Report by the Sub-technical Committee of the Tenders Board
Copies of minutes of the meeting of the Tenders Board approving the winning bidder.
Copies of bids rejection letters or notices, if any
Copies of notices of Acceptance of bids issued by the procuring entity to the successful bidder immediately a winner is selected
Letter of notification of award of contract and the contract sum
Signed contract document
Copies of formal appeal by bidders (Protest letter) and the decision in such appeals/complaints if any.
Copies of "No Objection" and BPP Certificate of no objection where applicable
Copies of summary of details of contracts published by your ministry or BPP

We would appreciate it if the documents can be made available to our representative promptly but in any event, not later than 7 days from the date of receipt of this application, as required by the **Freedom of information Act. 2011.**

We would appreciate it if all responses to these requests are made in writing.

Should you require any clarification regarding this application, do not hesitate to contact us at this phone number: 07066618896 or via email: ppdc@procurementmonitor.org

Thank you.

Yours sincerely,



KETURAH GBEFWI

Program Officer

Public & Private Development Centre (PPDC)